

Pack 718: Steps for Adult Leader Registration

10/8/17

General leader info on the Council website: <https://www.cpcbsa.org/new-becomingaleader>

Steps to Register as an Adult Leader:

- First go to <https://beascout.scouting.org/Volunteer.aspx>
- Then submit the online adult leader app form
- Then take the required training. Some general info is here: <https://www.cpcbsa.org/training>
- The actual training is located here: <https://my.scouting.org/>. You'll need to first do your YPT class. This is necessary for your leader app to be processed so do it right after submitting the adult leader application.
 - If you've already taken it, it is best to renew now at the beginning of the scouting year since it needs to be annual renewed anyway.
- Once your leader app has been approved, take the other required classes for the appropriate den leader position along with the general leader training or attend an in-person training class (Pack leadership can help you find the dates/times for those.)

The detailed steps are below:

- <https://beascout.scouting.org/Volunteer.aspx>
 - Enter zipcode and press the right arrow in the text box to load the next page.

VOLUNTEERING
GIVE BACK TO THE YOUTH IN YOUR COMMUNITY

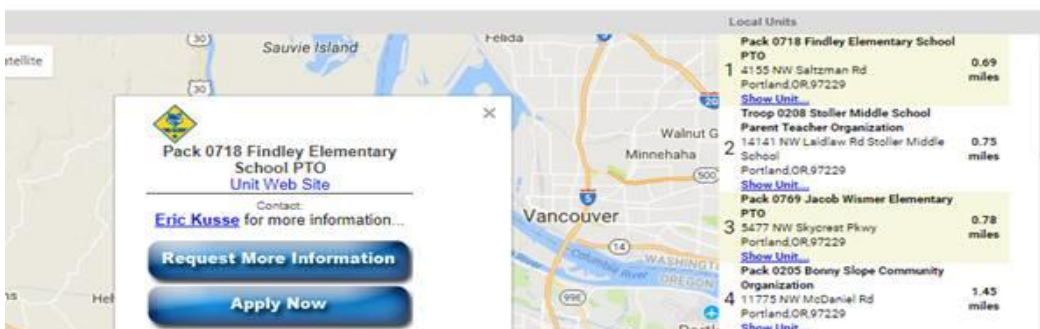
SIGN UP TO VOLUNTEER 97229 >

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- That should bring up something like below where you can click on the Findley pack 718 "Show Unit" and it will pop up a box where you can click "Apply Now".



Refine your search with more info: 97229 >



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- That will bring up a "my.scouting" Application Form login. Follow the steps to setup your new account if needed or login if you already have a my.scouting.org acct.

New to Scouting?

Please select "Continue" to begin your application form. You will create a my.Scouting.org account for yourself prior to check out. Your account will give you access to manage your and/or your youth's involvement in Scouting.

Continue

Welcome to the Boy Scouts of America!

Within Scouting, you'll find dynamic and engaging programs that offer life-changing experiences in the areas of character development, leadership, citizenship and adventure! Whether you're registering a youth, or volunteering as an adult leader, you've made a great choice!

Click an option below to begin the fun and excitement of Scouting!

REGISTER A YOUTH

BECOME A VOLUNTEER

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- Then fill out and submit the online adult leader app form as shown below:

Steps to Complete your Application - (All Steps Must Be Completed)

Step 1 - Volunteer Information	Not Completed ✓ >
Step 2 - Background Information	Not Completed ✓ >
Step 3 - Disclosures & Authorizations	Not Completed ✓ >
Step 4 - Terms and Conditions	Not Completed ✓ >

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- You'll need to do your YPT class for your app to be processed so complete that right after filing the app (best to take it at the beginning of the scouting year since it needs to be annually renewed anyway.
 - The Youth Protection Training and summary of training status can be found on the "my.scouting" site which requires a separate login, but you should have it from the leader app submission. <https://my.scouting.org/>
 - You'll need to return here for various other things, but for now just go to "My Dashboard" and it will bring up some basic training info.
 - Start with the YPT tab and you should see something similar to the below where you can "Take Course". It should launch a video that lasts about 30mins while you answer short quizzes along the way.
 - Once done, pls print your completion certificate and send to me as a pdf file.

The screenshot shows the my.Scouting website interface. At the top, there's a navigation bar with "my.Scouting" and a "Menu" icon. Below that, there are tabs for "YPT", "Training Center", "Requirements", and "Completions". The "YPT" tab is selected. The main content area is titled "My Youth Protection Training" and contains instructions: "Select one of the Youth Protection Trainings below. New leaders are required to take Youth Protection Training within 30 days of registering and before volunteer service with youth begins. To take other BSA trainings, select the Training Center tab. To view and take trainings specific to your position, select the Requirements tab." Below this, there's a "YPT Status: Expires 91d-2yrs" indicator. At the bottom, there's a "Youth Protection Training" section with a "Y01" course listed as "Completed 10/30/2016 Expires 10/30/2018" and a "Retake Course >" button.

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- Once your leader app is approved, then take the other required classes for the appropriate den leader position along with the general leader training.
 - The other classes are under the "Training Center" tab -> Cub Scouts
 - You can take an in-person training class which tends to be a shorter time commitment overall (2-3hr training session). Pack leadership can help you find the dates/times for those.
 - That said, you should hold off on the den leader training till after you've registered as a leader and get confirmation of the acceptance with your new membership ID. This is to ensure the online course credit gets properly associated with your leader account.
 - We can discuss this step in more detail once you've completed the prior steps.
- Let me know when you've submitted your app....If you have questions about getting started don't hesitate to ask.

Thank you again for being a leader in our pack and joining us to shape the program for our boys!